

**REGULAR MEETING**

**CRANE COUNTY ESD #1**

Notice is hereby given that a regular meeting of the Crane County ESD #1 was held on May 14<sup>th</sup>, 2024, at 7:00 PM at the Crane County Fire Station, Crane, Texas, notice of said meeting posted 72 hours prior on door of the Crane County Fire Department on May 10<sup>th</sup>, 2024.

**TIME:** 7:00 PM

**LOCATION:** CRANE FIRE DEPARTMENT

**DATE:** May 14<sup>th</sup>, 2024

**BOARD MEMBERS**

**NAME:**

**POSITION:**

- |                  |                          |
|------------------|--------------------------|
| • BERRY INGRAM   | PRESIDENT (Present)      |
| • ANDREW OVALLE  | SECRETARY (Present)      |
| • ARRON MARTIN   | TREASURER (Present)      |
| • SANDY HUBBARD  | ASST TREASURER (Present) |
| • KENDAL HARTMAN | VICE PRESIDENT (Absent)  |

**TOPICS DISCUSSION:**

1. Called meeting to order at 7:01 PM by Commissioner Ingram
2. **PUBLIC COMMENT-** No public comment.
3. **REVIEW AND CONSIDER APPROVAL OF THE April 9<sup>th</sup>, 2024 MINUTES** – Commissioner Martin motioned to accept and approve the minutes for April 9<sup>th</sup> and 2<sup>nd</sup> by Commissioner Ovalle. All in favor.
4. **REVIEW AND CONSIDER APPROVAL TO PAY CURRENT BILLS** – Board reviewed current bills presented. Commissioner Martin motioned to accept and pay the current bills presented, 2<sup>nd</sup> by Commissioner Hubbard. All in favor.
5. **PRESENTATION FROM SHEILA PAHL, REPRESENTATIVE OF THE CRANE CHAMBER of COMMERCE REGARDING THE NEWLY FORMED COMMERCE** – Sheila Pahl discussed starting of Crane Chamber of Commerce with the Board. No action taken.
6. **TREASURY REPORT** - \$2,797,556.20 to date.
7. **REPORT FROM FIRE DEPARTMENT** – Chief Villegas stated all wonderful, the majority of the calls have been MVAs, and they have added a couple new members. Director Moya stated state inspection has been completed.
8. **REPORT FROM CONTRACT AMBULANCE SERVICES (1<sup>ST</sup> RESPONSE AMBULANCE, LLC)** – Not Present, 22 calls last month. 1 complaint from a Crane Community member. The complaint is being further investigated.

9. **REVIEW AND CONSIDER APPROVAL OF DISTRICT FY23 AUDIT AND FILE WITH CRANE COUNTY (OR REQUEST 30 DAY EXTENSION IF NEEDED)** – Audit started today per Admin McMeans. Commissioner Hubbard motioned to file a 30-day extension with Crane County, 2<sup>nd</sup> by Commissioner Martin. All in favor.
10. **REVIEW RESOLUTION REGARDING PUBLIC PARTICIPATION AT OPEN MEETING AND MAKE CHANGES AS APPROPRIATE** – Commissioner Hubbard motioned to accept resolution regarding public participation at open meeting as is, 2<sup>nd</sup> by Commissioner Martin. All in favor.
11. **DISCUSSION AND POSSIBLE ADOPTION OF A VOLUNTARY RETIREMENT PLAN FOR EMPLOYEES -** Admin McMeans discussed with Board the 457 plan. Commissioner Hubbard motioned to adopt Voluntary Retirement Plan 457 with 100% match dollar for dollar with option to elect changes every year, 2<sup>nd</sup> by Commissioner Martin. All in favor.
12. **DISCUSS AND CONSIDER APPROVAL OF DRONE SOG** – Director Moya discussed with the Board information about the drone and spare batteries; no action taken.
13. **DISCUSS AND CONSIDER APPROVAL OF PURCHASE OF SIDE BY SIDE ATV** – Director Moya discussed the benefits and cost of ATV and set up. Commissioner Hubbard motioned to approve the purchase of the side by side ATV with Fire and EMS skids with the funds out of the Ambulance Budget, 2<sup>nd</sup> by Commissioner Martin. All in favor.
14. **DISCUSSION ON UNIT 408** - Commissioner Martin motioned to allow the Fire Department to sell unit 408 and donate funds to the newly formed Crane Chamber of Commerce, 2<sup>nd</sup> by Commissioner Hubbard. All in favor.
15. **DISCUSS AGENDA, TIME, AND DATE FOR NEXT MEETING** – June 11<sup>th</sup>, 2024 @ 7:00 pm
16. **ADJOURN MEETING**- Commissioner Hubbard made a motion to adjourn meeting 2<sup>nd</sup> by Commissioner Martin all in favor. Meeting adjourned at 7:51 PM.



Kendal Hartman