

**REGULAR MEETING**

**CRANE COUNTY ESD #1**

Notice of hereby given that a regular meeting of the Crane County ESD #1 will be held on January 10<sup>th</sup>, 2023 at 7:00 PM at the Crane County Fire Station, Crane, Texas, notice of said meeting posted 72 hours prior on door of the Crane County Fire Department on January 6<sup>th</sup>, 2023

**TIME:** 7:00 PM

**LOCATION:** CRANE FIRE DEPARTMENT

**DATE:** JANUARY 10<sup>th</sup>, 2022

**BOARD MEMBERS PRESENT**

**NAME:**

**POSITION:**

- |                 |                          |
|-----------------|--------------------------|
| • BERRY INGRAM  | PRESIDENT                |
| • ANDREW OVALLE | COMMISSIONER             |
| • ARRON MARTIN  | SECRETARY/ TREASURER     |
| • SANDY HUBBARD | AST SECRETARY/ TREASURER |
| • MARK HEISER   | VICE PRESIDENT           |

**TOPICS DISCUSSION:**

1. Called meeting to order at 7:06 PM
2. **PUBLIC COMMENT-** No public comment made.
3. **REVIEW AND CONSIDER APPROVAL OF MINUTES FROM DECEMBER 13<sup>TH</sup>, 2022 MEETING MINUTES-** Sandy made a motion to approve minutes from December 13<sup>th</sup>, 2022, Andrew Ovalle second, motion passed.
4. **REVIEW AND CONSIDER APPROVAL TO PAY CURRENT BILLS –** Mark made a motion to pay current law firm bills and HR group, Andrew Ovalle 2<sup>nd</sup>, motion passed, Berry will get with the Law firm and find out the correct order and total of bills needing to be paid.
5. **DISCUSS AND CONSIDER ENTERING INTO A CONTRACT WITH FULL FUSION FOR THE PURPOSE OF BUILDING AND MAINTAINING A WEBSITE AND EMAIL FOR CCESD #1-** Spoke over other suggestions in hiring over building a website with prices, will table till next meeting.
6. **DISCUSS AND CONSIDER ENTERING INTO A INTERLOCK AGREEMENT WITH THE CITY OF CRANE FOR THE PURPOSE OF LEASING ALL CURRENT VEHICLES, BUILDINGS AND EQUIPMENT USED BY THE CRANE FIRE DEPARTMENT–** Berry spoke with city on 1-9-2023 over lease, will lease for \$1 a year, will be responsible to maintain equipment and all other objects in we are in use of , Mark made a motion to go into interlock agreement with city, Andrew 2<sup>nd</sup>, motion passed.
7. **REVIEW AND DISCUSS PROPOSED 911 CONTRACT WITH FIRST RESPONSE AMBULANCE SERVICES –** Awarded proposal last month, will send check for ambulance services for yearly charge, take over at midnight on February 1<sup>st</sup>.

- 8. CONSIDER AN ACT UPON ACCEPTING THE 911 AMBULANCE SERVICES CONTRACT-** Mark made motion to accept 91 Ambulance Services contract, Andrew 2<sup>nd</sup>, all in favor, motion passed.
- 9. REVIEW AND CONSIDER APPLICANTS TO INTERVIEW FOR POSTED POSITIONS-** Will review applicants and talk to HR group about interview set up and questions.
- 10. SELECT INTERVIEW COMMITTEE –** Mark Heiser and Sandy Hubbard volunteered for interview spots, will repost director spot for 2 more weeks.
- 11. CONSIDER AN ACT UPON THE PURCHASE OF COMPUTERS AND HARDWARE AS PRESENTED-** Berry presented chosen dell equipment, Mark made a motion to order all dell setup equipment, Sandy 2<sup>nd</sup>, motion passed.
- 12. CONSIDER AN ACT UPON THE PURCHASE OF DESK, CHAIR AND CUBICLE DIVIDERS FOR EMPLOYEES-** Sandy made a motion to have Mark find all office equipment needed and get with Arron to buy, Andrew 2<sup>nd</sup>, motion passed.
- 13. REPORT AND DISTRICT INSURANCE, INCLUDING GENERAL LIABILITY INSURANCE AND DIRECTORS AND OFFICERS LIABILITY INSURANCE-** Berry spoke with city over insurance, will be at next meeting to discuss, 100 percent employee paid, family will have to pay the difference.
- 14. TREASURY REPORT-** \$250,000 +/-
- 15. DISCUSS AGENDA, TIME AND DATE FOR NEXT MEETING-** February 14<sup>th</sup>, 2023 at 7:00 PM
- 16. ADJOURNED MEETING –** Sandy made motion to adjourn meeting, 2<sup>nd</sup> Mark, all in favor, motion passed at 8:11 PM.