

REGULAR MEETING

CRANE COUNTY ESD #1

Notice of hereby given that a regular meeting of the Crane County ESD #1 will be held on July 11th, 2023, at 7:00 PM at the Crane County Fire Station, Crane, Texas, notice of said meeting posted 72 hours prior on door of the Crane County Fire Department on July 7th, 2023

TIME: 7:00 PM

LOCATION: CRANE FIRE DEPARTMENT

DATE: July 11th, 2023

BOARD MEMBERS

NAME:

POSITION:

- | | |
|-----------------|----------------|
| • BERRY INGRAM | PRESIDENT |
| • ANDREW OVALLE | SECRETARY |
| • ARRON MARTIN | TREASURER |
| • SANDY HUBBARD | ASST SECRETARY |

TOPICS DISCUSSION:

1. Called meeting to order at 7:07 PM
2. **PUBLIC COMMENT-** Joe Abrams with ACS, Rocky Rives with AICPA, Crane County Fire Dept., Admin. Janet, and Director Moya Present. Joe Abrams opened public comment with a summary of services offered through ACS.
3. **REVIEW AND CONSIDER APPROVAL OF THE June 13th, 2023, MINUTES** – Commissioner Hubbard made a motion to accept the minutes from June 13th, 2023, 2nd by Commissioner Martin all in favor.
4. **REVIEW AND COSIDER APPROVAL TO PAY CURRENT BILLS** – Board reviewed current bills present, Commissioner Hubbard motioned to pay current bills, 2nd by Commissioner Martin, all in favor.
5. **TREASURY REPORT** - \$1,411,988.13 to Date.
6. **REPORT FROM FIRE DEPARTMENT** – Fire Chief introduced new members and discussed the purchase of new radios, NO ACTION TAKEN
7. **REPORT FROM CONTRACT AMBULANCE SERVICES (1ST RESPONSE AMBULANCE, LLC)** – No Report, Not Present
8. **DISCUSS AND COSIDER SERVICE PROVIDER CONTACT RENEWALS AND/OR AMENDENTS.** No renewals, NO ACTION TAKEN
9. **DISCUSS AND CONSIDER ACCEPTANCE OF COMMISIONER MARTIN MOYA’S RESIGNATION EFFECTIVE JUNE 27TH, 2023.** Commissioner Hubbard motioned to accept Commissioner Moya’s resignation letter effective as of June 27th, 2023, 2nd by commissioner Martin, all in favor.

10. DISCUSS AND CONSIDER WEBSITE AND QUOTES; Commissioner Martin present possible candidate for the website Martin Garza, Director Moya will get in contact with TAK on pricing and available options, Discussed, NO ACTION TAKEN.

11. DISCUSSION REGARDING THE AUDITOR/CPA FIRM AND TAKE ACTION IF NECESSARY. Rocky Rives with AICPA presented and discussed his services to the board. Discussed. NO ACTION TAKEN

BOARD CALLED FOR A RECESSE @ 8:43 PM

BOARD RESUMED FROM RESSES @ 8:53 PM

12. DISCUSS AND CONSIDER PAYING A PORTION OF THE EMPLOYEE'S ADDITIONAL INSURANCE FOR SPOUSE AND/OR DEPENDENTS; Commissioner Ovalle motioned to pay full amount of insurance premium for spouse and/or dependents up until the next open enrollment, 2nd by Commissioner Martin and in favor.

13. Ratify (BY VOTE) EMPLOYMENT START DATE OF JUNE 1ST, 2023 FOR ADMINISTRATIVE ASSISTANT, JANET McMEANS, IN CRANE COUNTY ESD #1. Unanimous vote by board All in Favor to accept Admin Janet Mcmean's start date as of June1st, 2023.

14. DISCUSS AND ACT UPON SELECTING AN ELECTRIC COMPANY FOR THE CRANE COUNTY ESD#1; Director Moya proposed to the board Cirro as a potential electric provider for the Crane County ESD #1, Discussed NO ACTION TAKEN, moved to next month's Agenda.

15. DISCUSS AND ACT UPON OBTAINING INSURANCE FOR THE FLEET; NO ACTION TAKEN, Moved to next month's agenda.

16. DISCUSS AND POSSIBLY ACT UPON SELECTING A RETIREMENT PLAN FOR CRANE COUNTY ESD #1 EMPLOYEES FROM TEXAS COUNTY & DISTRICT RETIRMENT SYSTEM; NO ACTION TAKEN, Moved to next month's agenda.

17. REVIEW AND APPROVE FORM 508 DECLARATION OF COMPLAINCE WITH RECORDS SCHEDULING REQUIREMENT OF THE LOCAL GOVERNMENT RECORDS ACT ND FORM 504 DESIGNATION OF LOCAL GOVERNMENT RECORDS MANAGEMENT OFFICER; Discussed, NO ACTON TAKEN.

18. DISCUSS AND CONSIDER THE CRANE COUNTY ESD #1 LOGO. Director Moya presented a logo to the board, Commissioner Hubbard motion to accept the logo presented by director Moya with the exception of adding in the star of life to logo, 2nd by commissioner Martin, all in favor.

19. DISCUSS AND CONSIDER ADDITIONAL BANK ACCOUNTS FOR THE DISTRICT. Commissioner Ingram proposed to have a second bank account for pay roll for security purposes. Commissioner Martin motion to accept on opening a additional bank account for payroll, taxes, and insurance, 2nd by commissioner Hubbard, all in favor.

20. REVIEW RESOLUTOIN REGARDING PUBLIC PARTICIPATION AT OPEN MEETING AND MAKE CHANGES AS APPROPRIATE; Discussed, NO ACTION TAKEN. Moved to next months agenda.

21. DISCUSS AND/OR ACT UPON RENEWING THE CONTRACT WITH THE RANKIN COUTNY HOSPITAL DISTRICT; Not present, NO ACTON TAKEN, Moved to next agenda.

22. DISCUSS AND POSSIBLY ACT UPON COMPLETTION STATUS OF TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT (TDEM) INLINE REPORT; NO ACTION TAKEN, moved to next months agenda.

23. DISCUSS AND CONSIDER THE HOLIDAY SCHEDULE; Commissioner Hubbard motioned to accept the proposed 2023 Holiday Calendar, 2nd by Commissioner Martin. All in favor.

- 24. DISCUSS AGENDA, TIME, AND DATE FOR NEXT MEETING;** Special Budget Work shop on Saturday, July 22nd @ 2:00 pm at Crane Fire Department, Regular Meeting Tuesday, August 8th, 2023 at Crane Fire Department.
- 25. ADROURN MEETING-** Commissioner Martin made a motion to adjourn meeting 2nd by Commissioner Hubbard all in favor, Meeting adjourned at 9:38 PM.