

REGULAR MEETING

CRANE COUNTY ESD #1

Notice is hereby given that a regular meeting of the Crane County ESD #1 will be held on November 14th, 2023, at 7:00 PM at the Crane County Fire Station, Crane, Texas, notice of said meeting posted 72 hours prior on door of the Crane County Fire Department on November 2nd, 2023.

TIME: 7:00 PM

LOCATION: CRANE FIRE DEPARTMENT

DATE: November 14th, 2023

BOARD MEMBERS

NAME:

POSITION:

- | | |
|------------------|--------------------------|
| • BERRY INGRAM | PRESIDENT (Absent) |
| • ANDREW OVALLE | SECRETARY (Present) |
| • ARRON MARTIN | TREASURER (Present) |
| • SANDY HUBBARD | ASST SECRETARY (Present) |
| • KENDAL HARTMAN | VICE PRESIDENT (Present) |

TOPICS DISCUSSION:

1. Called meeting to order at 7:00 PM by Commissioner Hartman
2. **PUBLIC COMMENT-** No Public Comment
3. **REVIEW AND CONSIDER APPROVAL OF THE October 10th, 2023 MINUTES** – Commissioner Hubbard motioned to accept and approve the minutes for October 10th. 2023, 2nd by Commissioner Ovalle. All in favor.
4. **REVIEW AND CONSIDER APPROVAL TO PAY CURRENT BILLS** – Board reviewed current bills presented, Commissioner Hubbard motioned to accept and pay the current bills presented, 2nd by Commissioner Martin. All in favor.
5. **TREASURY REPORT** - \$1,098,813.00 to Date.
6. **REPORT FROM FIRE DEPARTMENT** – Fire Chief Lupe Villegas reports all is well, Chief Villegas also stated the department has 29 fire fighters to date.
7. **REPORT FROM CONTRACT AMBULANCE SERVICES (1ST RESPONSE AMBULANCE, LLC)** – 1st Response present, stated total 21 calls including 17 transports to hospital with 4 refusals.

COMMISONER HARTMAN EXCUSED HIMSELF FROM BOARD MEETING AT 7:18 PM

8. **DISCUSSION AND POSSIBLY ACT UPON SELECTING A RETIREMENT PLAN FOR CRANE COUNTY ESD #1 EMPLOYEES FROM TEXAS COUNTY & DISTRICT RETIREMENT SYSTEM** – Admin McMeans presented information to the board from Texas County & District Retirement System, Director

Moya recommended to board to sent fully vested at 5 years. The board asked Admin if matched percentage could be changed at a later time. NO ACTION TAKEN, MOVED TO NEXT AGENDA

9. **DISCUSS AND CONSIDER RESOLUTION ADOPTING INVESTMENT POLICY** – Board revised policy presented, Commissioner Ovalle motioned to accept the Resolution Adopting Investment Policy, 2nd by Commissioner Martin. All in Favor
10. **DISCUSS AND CONSIDER COMMISIONERS' TERMS OF OFFICE EPIRING AT YEAR END –**

Commissioner Ovalle – Jan. 2024

Commissioner Martin – Jan. 2024

Commissioner Hubbard – Jan. 2025

Commissioner Ingram – Jan. 2025

Commissioner Hartman – Jan. 2025

NO ACTION TAKEN, MOVED TO NEXT AGENDA.

11. **DISCUSS AND CONSIDER PURCHASE OF ATV & TRAILER** – NO ACTION TAKEN, MOVED TO NEXT AGENDA.
12. **DISCUSS AND CONSIDER ORDER ESTABLISHING RECORDS MANAGEMENT PROGRAM** – Commissioner Ovalle motioned to accept the Order Establishing Records Management Program, 2nd by Commissioner Martin. All in Favor.
13. **DISCUSS AND CONSIDER APPROVAL OF A NEW MEDICAL DIRECTOR** – Director Moya stated that he has interviewed Shelly Adams as a possible candidate for the Medical Director. Commissioner Martin motioned for Crane County ESD #1 to pay \$250 a month for the Medical Director Position, 2nd by Commissioner Ovalle. All in Favor.
14. **DISCUSS AGENDA, TIME, AND DATE FOR NEXT MEETING;** Regular Meeting Tuesday, December 12th, 2023, at Crane Fire Department.
15. **ADJOURN MEETING-** Commissioner Martin made a motion to adjourn meeting 2nd by Commissioner Ovalle all in favor, Meeting adjourned at 7:34 PM.