

## REGULAR MEETING

### CRANE COUNTY ESD #1

Notice of hereby given that a regular meeting of the Crane County ESD #1 will be held on September 12<sup>th</sup>, 2023, at 7:00 PM at the Crane County Fire Station, Crane, Texas, notice of said meeting posted 72 hours prior on door of the Crane County Fire Department on September 7<sup>th</sup>, 2023.

**TIME:** 7:00 PM

**LOCATION:** CRANE FIRE DEPARTMENT

**DATE:** September 12<sup>th</sup>, 2023

#### BOARD MEMBERS

**NAME:**

**POSITION:**

- |                  |                |
|------------------|----------------|
| • BERRY INGRAM   | PRESIDENT      |
| • ANDREW OVALLE  | SECRETARY      |
| • ARRON MARTIN   | TREASURER      |
| • SANDY HUBBARD  | ASST SECRETARY |
| • KENDAL HARTMAN | COMMISSIONER   |

#### TOPICS DISCUSSION:

1. Called meeting to order at 7:00 PM
2. **PUBLIC COMMENT-** No Public Comment
3. **REVIEW AND CONSIDER APPROVAL OF THE August 5<sup>th</sup>, August 8<sup>th</sup>, and August 16<sup>th</sup>, 2023 MINUTES** – Commissioner Hubbard motioned to accept and approve the minutes for August 5<sup>th</sup>, August 8<sup>th</sup>, and August 16<sup>th</sup>, 2<sup>nd</sup> by Commissioner Hartman. All in favor.
4. **REVIEW AND CONSIDER APPROVAL TO PAY CURRENT BILLS** – Board reviewed current bills presented, Commissioner Ovalle motioned to accept and pay the current bills presented, 2<sup>nd</sup> by Commissioner Hubbard. All in favor.
5. **TREASURY REPORT** - \$1,223,390.60 to Date.
6. **REPORT FROM FIRE DEPARTMENT** – Fire Chief Villegas reports all is well, helped out McCamey on a couple of calls, Director Moya stated that currently the fire trucks are not being able to communicate with station. Proposed getting them wired for around \$800, NO ACTION TAKEN.
7. **REPORT FROM CONTRACT AMBULANCE SERVICES (1<sup>ST</sup> RESPONSE AMBULANCE, LLC)** – Billy Ray Smith with 1<sup>st</sup> Response Ambulance reports call volume has increased but all is well.
8. **DISCUSS AND POSSIBLE ACTION ON THE USE AND CHARGE OF CITY OF CRANE DISPATCH** - Dispatch through City of Crane Dispatch billed \$25,383.77, already approved to be paid in current bills. Discussing with board members to implement charges into next year’s budget and absorb current charged into current budget. NO ACTION TAKEN.
9. **DISCUSSION OF MEDICAL DIRECTOR SEARCH STATUS AND POSSIBLE APPROVAL FOR MEDICAL DIRECTOR** – Director Moya stated 1 offer made for a total of \$10,000.00 a year, offer with

countered for \$24,000.00 a year. Still discussing and looking for other candidates for the Medical Director position. NO ACTION TAKEN.

- 10. DISCUSSION AND POSSIBLE ACTION OF USING UNIT 406 (SUBURBAN) FOR THE CHIEF TO RESPOND TO CALLS INSTEAD OF PERSONAL VEHICLE** – commissioner Hubbard motioned to accept and allow Fire Chief to use unit 406 to respond to calls and parked at Fire Chief’s residents, 2<sup>nd</sup> by Commissioner Hartman. All in Favor.
- 11. DISCUSSION AND POSSIBLE ACTION REGARDING ADDING AN ADDITIONAL SIGNER TO THE BANK ACCOUNT AND REMOVING A SIGNER FROM THE BANK ACCOUNT** – Discussed among board members, Not removing any current authorized signers, will be addressed in a upcoming board meeting. NO ACTION TAKEN.
- 12. DISCUSSION AND POSSIBLE ACTION TO RAISE LIMITS ON DIRECTOR AND DIRECTOR ASSISTANT EBT CARDS** – Limits have been raised by Commissioner Martin.
- 13. DISCUSSION AND POSSIBLE ACTION REGARDING BETTY KENT REQUEST WAIVER OF INTEREST AND PENALTIES OF PAST DUE TAXES** – Waiver reviewed and discussed by board, Commissioner Ovalle motioned to deny the request waiver from Betty Kent over the interest and penalties of past due taxes, 2<sup>nd</sup> by Commissioner Hubbard. All in favor.
- 14. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MODIFICATION – MOVE 50K FUNDS TO REPLACE 5” FIRE HOSE** – Commissioner Hubbard motion to move \$50,000.00 from current budget to purchase a 5’ fire house, 2<sup>nd</sup> by Commissioner Hartman. All in Favor.
- 15. APPROVE NEW TRUCK TO BE OUTFITTED WITH LIGHTS, RADIOS, TOOLBOXES, BED LINERS, DECALS** – Commissioner Hartman motioned to approve that the new trucks be outfitted, 2<sup>nd</sup> by Commissioner Hubbard. All in Favor.
- 16. APPROVE THE PURCHASE OF 3 TRAINING COMPUTERS AND ACCESSORIES** – Commissioner Hartman motioned to approve the purchase of 3 computers and accessories for training purposes, 2<sup>nd</sup> by Commissioner Hubbard. All in Favor.
- 17. DISCUSSION AND POSSIBLE ACTION TO SIGN INTERLOCAL AGREEMENT WITH ACS -** Commissioner Hubbard motioned sign the interlocal agreement with ACS, 2<sup>nd</sup> by Commissioner Hartman. All In Favor.
- 18. ACTION REGARDING ELECTION OF OFFICER FOR BOARD** – Moved to Next Agenda, NO ACTION TAKEN.
- 19. DISCUSSION REGARDING THE AUDITOR/CPA FIRM AND TAKE ACTION IF NECESSARY** – Discussed with Board, Commissioner Ingram signed form.
- 20. DISCUSS AND ACT UPON SELECTING AN ELECTRIC COMPANY FOR THE CRANE COUNTY ESD #1** – Discussed among board members, Commissioner Hubbard motioned to continue using TXU as current provider until end of contract, 2<sup>nd</sup> by commissioner Hartman. All in Favor.
- 21. DISCUSS AND POSSIBLY ACT UPON SELECTING A RETIREMENT PLAN FOR CRANE COUNTY ESD #1 EMPLOYEES FROM TEXAS COUNTY AND DISTRICT RETIRMENT SYSTEM** – Moved to next month’s agenda, NO ACTION TAKEN.
- 22. REVIEW AND APPROVE FORM 508 DECLARATION OF COMPLIANCE WITH RECORDS SCHEDULING REQUIREMENT OF THE LOCAL GOVERNMENT RECORDS ACT AND FORM 508 DESIGNATION OF LOCAL GOVERNMENT RECORDS MANAGEMENT OFFICER** - Commissioner Hubbard motioned to approve form 508 Declaration of Compliance and for 504 Designation of Local Government records management officer, 2<sup>nd</sup> by Commissioner Hartman. All in favor.

- 23. REVIEW RESOLUTION REGARDING PUBLIC PARTICIPATION AT OPEN MEETINGS AND MAKE CHANGES AS APPROPRIATE** – Commissioner Hubbard motioned to accept the resolution regarding the participation in open meeting, 2<sup>nd</sup> by Commissioner Hartman. All in favor.
- 24. DISCUSS AND/OR ACT UPON RENEWING THE CONTRACT WITH RANKIN COUNTY HOSPITAL DISTRICT** – Commissioner Hubbard motion to accept and sign the mutual aid agreement with Rankin County Hospital District. 2<sup>nd</sup> by Commissioner Hartman. All in Favor.
- 25. DISCUSS AND POSSIBLY ACT UPON COMPLETION STATUS OF TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT (TDEM) ONLINE REPORT** – Already Completed, NO ACTION TAKEN.
- 26. DISCUSS AGENDA, TIME, AND DATE FOR NEXT MEETING;** Regular Meeting Tuesday, October 10<sup>th</sup>, 2023 at Crane Fire Department.
- 27. ADJOURN MEETING-** Commissioner Ovalle made a motion to adjourn meeting 2<sup>nd</sup> by Commissioner Hartman all in favor, Meeting adjourned at 8:04 PM.